



BELKNAP COUNTY COMMISSIONERS
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Chairman
Belmont

Edward D. Philpot
Vice-Chairman
Laconia

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes February 5, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 7:30 AM on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr. Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar: Commissioners reviewed the meeting calendar and canceled the 2/18/14 community corrections planning committee meeting.

Approval of minutes: M/Philpot, S/Nedeau to approve the 01/22/14 minutes as submitted. Unanimous. **Motion carries.**

Tax Anticipation Note (TAN) request: Treasurer, Michael Muzzey gave the Commissioners a copy of the projected cash flow spreadsheet prepared by Glen Waring, Finance Director. Mr. Muzzey is requesting authorization to borrow up to \$10 million in anticipation of taxes. M/Philpot, S/Nedeau to accept the recommendation of the Treasurer and authorize borrowing up to \$10 million in TAN's; further, to request approval from the Executive Committee. Unanimous. **Motion carries.**

Administrators report: Administrator Shackett reported an RFP went out for hiring a Grant Administrator for the Boys and Girls club CDBG. Two proposals were received. Administrator Shackett recommends awarding to Alice Veenstra & Joia Hughes for a total of \$13,500. M/Philpot, S/Nedeau to accept the Administrators recommendation to hire Alice Veenstra & Joia Hughes as the Grant Administrators for the Boys and Girls Club CDBG. Unanimous. **Motion carries.** Ms. Shackett reported that the 2 bills that were proposed by Representative Worsman and Tilton were voted inexpedient to legislate. Members of the Committee that made the decision discussed that Rep. Worsman bill would give the Delegation too much control over the budget and that is not their role, it is the Commissioners role. The third bill by Rep. Huot was amended to address bipartisan of the Executive Committee only. It will be heard in the near future. Commissioner Philpot commended Administrator Shackett on her quick response to the article written by Rep. Worsman on the budget. It was a timely response and perfectly written. All Commissioners agreed, well done. Administrator Shackett is awaiting a written opinion

from the auditors to determine if the Delegation can create their own Grant Policy separate from the current County policy.

Commissioners' committee reports: Nothing new to report.

Commissioners meetings: M/Nedeau, to go back to Commissioners meetings in the evening. S/Philpot for discussion. They would like to keep their meetings on Wednesdays, but go back to evening meetings for convenience starting with the next Commissioners meeting (02/19/14). 5:30 pm was the decided time. Unanimous. **Motion carries.**

Nonpublic session: M/Philpot, S/Nedeau to enter into nonpublic session pursuant to RSA 91-A: 3, II, (c) and/or (e). Commissioner Thomas called the roll: Nedeau – Y. Philpot – Y. Thomas – Y. Commissioners were in non-public session at 7:55AM.

M/Philpot, S/Nedeau to conclude nonpublic session at 8:25 AM. Commissioner Thomas called the roll: Nedeau – Y, Philpot – Y, Thomas – Y. No action was taken. Commissioners were back in a public meeting.

CDBG – Mid-grant public hearing: Carmen Lorentz from BEDC gave an overview on this grant that was awarded to Belknap County in October 2012 for \$140,000 with Lakes Region Community College as the sub-recipient. Ms. Lorentz reported they are at the end of this project. All job creations pledged for the Grant has been completed and a check should be coming soon. This program at LRCC was hugely successful and have them the equipment they needed of their nursing program. It was a great partnership and everyone is pleased. Commissioner Thomas then opened the public hearing at 8:27 AM and asked if there was any public input. There was none. The public hearing was closed at 8:28 am

Adjourn: M/Philpot, S/Nedeau to adjourn at 8:29 am.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant